

**Dominican Catholic School  
Yigo, Guam**

**GUIDELINES FOR REGISTRATION  
SCHOOL YEAR 2024-2025**

**REQUIREMENTS FOR ADMISSION:**

- A. Pre-Kindergarten II children must be 4 years old by December 31, 2024. (Born 2020)  
Kindergarten children must be 5 years old by December 31, 2024. (Born 2019)
- B. Copy of Birth Certificate
- C. Copy of Baptismal Certificate (if Catholic)
- D. Copy of Immunization Records
- E. Medical Clearance duly accomplished
- F. Copy of latest report card for Grades 1 – 7
- G. Placement Test for students applying for Kinder – Grade 7

**PLACEMENT TEST FEE:** \$50.00

**SCHEDULE OF PAYMENT:** Registration and Instructional Fees are charged per child per school year. **Both fees are paid at the time of registration and are NON-REFUNDABLE.**

**REGISTER EARLY TO AVAIL OF DISCOUNTS LISTED BELOW**

		<b>Deadline</b>
<b>REGISTRATION FEE:</b>	<b>\$400.00</b>	<b>450.00 after June 01, 2024</b> <b>July 31, 2024</b>
<b>INSTRUCTIONAL FEE:</b>	<b>\$375.00</b>	<b>400.00 after June 01, 2024</b> <b>July 31, 2024</b>
<b>TECHNOLOGY FEE:</b>	<b>\$60.00 (Kinder – Grade 5)</b> <b>80.00 (Grade 6 – 8)</b>	<b>due upon enrollment</b> <b>July 31, 2024</b>
<b>MONTHLY TUITION:</b>	<b>\$ 410.00 per month</b>	<b>due every 7<sup>th</sup> of the month</b>

**TUITION FEE:** Tuition Fee per family is computed on a yearly basis. However, for parents' convenience, tuition may be paid on semestral, or ten equal monthly installments. The annual, semestral or first monthly fee is due upon registration.

The second semestral fee is payable on the first week of the second semester. The next installment for the monthly fee resumes in September. Subsequent installments must be paid no later than 7<sup>th</sup> of each month ending in May of the school year.

A \$10.00 late fee is charged on both semestral and monthly payments made after the 7<sup>th</sup> of the month.

A \$50.00 fee will be added to one's account if his or her check payment bounces. After two (2) returned checks, we will accept only cash or money order payments for your tuition account.

**REFUND:** For withdrawal made within the first week of registration, 50% of the tuition paid for one month will be refunded. For tuition paid on a yearly or semestral basis, the rest of the tuition will be refunded.

For withdrawal made after the first week of registration, 25% of the tuition paid for one month will be refunded. For tuition paid on a yearly or semestral basis the rest of the tuition is refunded. Attendance of three (3) full classes within a month warrants a full payment.

**DELINQUENT TUITION:** If payment is delinquent, exams will not be administered to respective students.

**ONLY UPON PAYMENT OF REGISTRATION, INSTRUCTIONAL AND TUITION FEES SHALL A STUDENT BE CONSIDERED ENROLLED.**